

# Resume: Akifa Orin

## Personal Information

Application Title Akifa Islam Orin

First Name Akifa

Last Name Orin

Email Address akifa.islam@gmail.com

Nationality N/A

Gender Female

Category GDPM

Type Full-Time

Highest Education University

Total Experience N/A

Home Phone N/A

Date of Birth 1994-12-31 00:00:00

Salary 9000 - 10000 ☐ Per Month

Searchable Yes

I am Available Yes

## Address

### Address

Address Mohommodpur Dhaka-1214

City N/A

State N/A

Country N/A

### Address

Address Satpie kalibari Road,Netrakona Sadar-

City N/A

State N/A

Country N/A

## Institutes

### Education

Institute Daffodil Polytechnic Institute

Certificate Name Diploma

Study Area Telecommunication

Address N/A

City N/A

State N/A

Country N/A

Date From Telecommunication

Date to Telecommunication

## Education

Institute Netrakona Govt Mohila College

Certificate Name HSC

Study Area Science

Address N/A

City N/A

State N/A

Country N/A

Date From Science

Date to Science

## Education

Institute Netrakona Govt Girls High School

Certificate Name SSC

Study Area Science

Address N/A

City N/A

State N/A

Country N/A

Date From Science

Date to Science

## Skills

Skills Technical Skills

☐ Microsoft office

☐ Microsoft word

☐ Microsoft Excel

- Microsoft Outlook
- E-mail writting
- MMSL POS system (An online software system for stock update).
- Telemarketing
- Android system and application use.
- Professional smartness for Customer dealing.

## Resume

Career Objectives To create new level of excellence and become an asset of a strong organizational and people workforce that rides along this highly technical time. Employment History Organization : Integra Group of Company Time frame :20 sep 2017 Designation :solution executive Work Category :Full Time Responsibilities : ●day to day troubleshoot the problem of all desktop ●Do lan cabling ensure connectivity wan communication, Router connecting,Hubs,Sarver, etc 1. Organization : Deen's Retail Ltd. Time frame : 22 Dec 2012 to till now. Designation : Executive Manager. Work Category : Half-Time. Responsibility : □ Solve Consumer 's problem. □ Make Good Relation With Consumar2. Organization : Robi Axiata Ltd. Time frame : 1 st Dec 2012 to 15 Dec.2012. Designation : Brand Promoter.(Worked Many Event At Robi Axiata). Work Category : Full-Time. Responsibility : □ Solve Consumer 's problem□ Make Good Relation Withh Consumar. 3. Organization : Gaby Group Of Company's Ltd.( A Sister Concern Of Farmacy cosmetics ) Time frame : 1 st Jan 2012 to June 2012 Designation : Executive operation Work Categoror : Half-Time. Responsibility : □ Product Selling . □ Make Good Relation Withh Consumar4. Organization : Lota Harbal Cosmetics Ltd. Time frame : 1 st july 2011to Dec 2011 . Designation : Sales Executive. Work Category : Half-Time. Responsibility □ Product Selling □ Make Good Relation Withh Consumar. Working with users to establish requirements and determine priorities. . Meeting client's face to face Other Skills □ Good communication skills both in Bangla and English. □ Excellent interpersonal skills□ Can work under pressure and minimum supervision. □ Highly adaptive ability to carry out the duties very quickly under changing condition. □ Capable of influencing people through different levels of communication skills.

## Languages

### Language

Language Name Bangla and English

Reading N/A

Writing N/A

Understanding N/A

Where Learned N/A